



# **King of Kings Lutheran School**

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## **2021-2022 Handbook**

**Educating, Equipping, and Encouraging Children  
for This Life and Eternity**

# **KING OF KINGS LUTHERAN SCHOOL**

**13431 Newhope Street  
Garden Grove, CA 92843  
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714-530-2152**

## **FACULTY**

**Mr. Jonathan Plocher, Principal - Grades 6-8**

**Mr. Joshua Robertson - Grades 3-5**

**Mrs. Mary Plocher - Grades 1-2**

**Mrs. Nancy Sanchez - Kindergarten**

**Mrs. Dawn Goetz - Preschool Director**

**Pastor Brian Doeblen - Confirmation Class**

## **SCHOOL ADMINISTRATION TEAM**

**Mr. Jim Dellalonga, Education Elder**

**Mr. Jonathan Plocher, Principal**

**Pastor Brian Doeblen**

**Ms. Lauren Buth**

**Mr. Rob Goetz**

**Mrs. Sarah Sierszyn**

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## **OUR MISSION STATEMENT**

Empowered by God's Word, King of Kings Lutheran Church and School exists to nurture Christians in the Word, outreach to those not yet touched by the Spirit, and assist parents and families by educating, equipping, and encouraging children for this life and eternity.

## **OUR VISION**

1. King of Kings Lutheran School will serve as a place where God's Word is taught in its truth and purity, and where children will have the opportunity to experience, learn, and grow in that Word.

*"Train up a child in the way he should go, and when he is old, he will not turn from it." - Proverbs 22:6*

2. King of Kings Lutheran School will serve to provide an excellent Christ-centered education to meet the needs of all students.

*"We each have different gifts, according to the grace given us." - Romans 12:6*

3. King of Kings Lutheran School will serve to encourage and equip children to grow in their faith as life-long servants of the Lord for the church, their families, their community, and the world.

*"Therefore, as we have opportunity, let us do good to all people, especially those who belong to the family of believers." - Galatians 6:10*

4. King of Kings Lutheran School will serve as an extension of the church in the area of outreach into the Garden Grove community, where children will have the opportunity to witness their faith.

*"We cannot help speaking about what we have heard and seen." - Acts 4:20*

## **OUR OBJECTIVES**

1. To provide a Christ-centered education that focuses on the Word of God, especially as it reveals God's plan of salvation, creation, redemption, and sanctification in Jesus Christ.

*"Bring them up in the training and instruction of the Lord." - Ephesians 6:4*

2. To encourage and teach children to apply God's Word in service to him, their families, their church, and their community.

*"Be imitators of God, therefore, as dearly loved children, and live a life of love, just as Christ loved us and gave himself up as a fragrant offering and sacrifice to God." - Ephesians 5:1-2*

3. To prepare children to witness their faith in the Garden Grove community and beyond.

*"Go into all the world and preach the good news to all creation." - Mark 16:15*

4. To teach all subject matter, whether religious or secular, in the light of God's Word.

*"All scripture is God-breathed and is useful for teaching, rebuking, correcting, and training in righteousness."- 2 Timothy 3:16*

5. To pursue academic excellence through a comprehensive and Christ-centered curriculum.

*"And whatever you do, whether in word or deed, do it all in the name of the Lord Jesus Christ, giving thanks to God the Father through him." - Colossians 3:17*

6. To motivate and challenge students to develop their God-given gifts and talents to the fullest extent of their abilities.

*"Each one should use whatever gift he has received to serve others, faithfully administering God's grace in its various forms." - 1 Peter 4:10*

7. To provide a team of faculty and staff who not only serve as role models for the students by their Christian example, but also demonstrate a commitment to Lutheran education through their professional and spiritual growth.

*"But as for you, continue in what you have learned and have become convinced of, because you know those from whom you learned it. And how from infancy you have known the Holy Scriptures, which are able to make you wise for salvation through faith in Christ Jesus." - 2 Timothy 3:14-16*

### **CHURCH WORSHIP**

We are very interested in the spiritual welfare of the children in our school as well as their families. Because worshiping the Lord is an important part of being a Christian, we encourage all students and their families to regularly attend church services, Bible classes, and Sunday school. We feel that it is important for parents/guardians to set the example for their children about the importance of God, and his Word, in their lives. If you do not have a church home, then we strongly encourage you to consider coming to King of Kings Lutheran Church to speak with our pastor to see how we can serve your spiritual needs.

### **BIBLE INFORMATION CLASS**

King of Kings Lutheran Church and School recognizes how important it is that parents/guardians are involved in the religious instruction of their children. In order to better understand what your child will be taught in our school, all parents who are not members of the Wisconsin Evangelical Lutheran Synod (WELS) or the Evangelical Lutheran Synod (ELS) are required to meet with the pastor of our church at the beginning of the school year to set up Bible Information Classes. These classes will cover various teachings of the Bible.

### **ENROLLMENT**

King of Kings Lutheran Church strives to fulfill the Lord's command to, "Go and make disciples of all nations." To that end, we have opened a Lutheran Elementary School to serve as an active mission arm of the congregation.

## NOTICE OF NON-DISCRIMINATORY POLICY

Since Jesus loves all children and wants them to hear his saving message, King of Kings Lutheran School admits students of any race, color, nationality, and ethnic origin to all of the rights, privileges, programs, and activities generally accorded or made available to the students at the school. The school does not discriminate on the basis of race, color, nationality, or ethnic origin in the administration of its educational policies or other school administered programs.

## CONSENT OF COOPERATION

Before a parent/guardian enrolls a child at King of Kings Lutheran School, they are required to agree to the following provisions:

1. Parents/guardians consent to have their child(ren) instructed in the teachings of the Bible as taught by the Wisconsin Evangelical Lutheran Synod, and will not obstruct this teaching.
2. All parents/guardians who are not members of the Wisconsin Evangelical Lutheran Synod (WELS) or the Evangelical Lutheran Synod (ELS) are required to meet with the pastor of our church at the beginning of the school year to set up Bible Information Classes. These classes will give parents/guardians the opportunity to find out what we will be teaching your child in regards to the Word of God.
3. Parents/guardians will make every effort to attend all school activities throughout the school year. These activities include, but are not limited to, singing in church services, parent/teacher conferences, PTO meetings and the like.
4. Parents/guardians are expected to support and cooperate with all teachers, the school staff, and the School Administration Team.
5. Parents/guardians agree to pay all required school fees and tuition payments on time.
6. Parents/guardians will abide by and support all of the policies set forth in this handbook.

## ENROLLMENT PROCESS FOR NEW STUDENTS

Following are the steps of our enrollment process:

1. Prospective parents/guardians must read through all of the documents in the application packet, particularly this handbook.
2. Completely fill out the Application for Enrollment Form and submit it to the school office.
3. Once your application has been processed, you will be contacted to set up an interview with representatives of the school.
4. To assist with the interview process, please bring any documents listed on the application form.
5. The School Administration Team has the final say in regard to all applications for enrollment.

## ENROLLMENT PRIORITIZATION

If classroom size limits become an issue, the following prioritization of applications takes effect:

1. Children of King of Kings Lutheran Church members
2. Children of other WELS/ELS congregations
3. Children of families that do not have a Christian church home
4. Children whose parents are members of other Christian churches.

## ENROLLMENT REQUIREMENTS

To enter kindergarten, a child must be five years old on or before September 1. A readiness survey may be administered to a prospective kindergartener to help determine kindergarten readiness.

Parents/guardians of kindergarten students, or students who are new to the school, must provide updated vaccination records, and if applicable, academic records (report cards, test results, etc.). Enrollment may be denied if the aforementioned information is not provided to the school office before the beginning of the school year.

### **SCHOOL FEES**

Because King of Kings Lutheran Church is committed to preaching the saving message of Christ to all people, the members of the congregation, through their offerings, support over 50% of the cost of tuition for each student. In addition, tuition assistance is available on a case by case basis through individual request to the Education Elder.

## REGISTRATION FEES

A non-refundable registration fee is charged for each child enrolled at King of Kings Lutheran School. The purpose of this fee is to help cover the costs of certain school materials used by students. The entire registration fee must be paid by registration day.

## PAYMENTS

King of Kings Lutheran School makes use of Smart Tuition, an online tuition management system. Through it, parents are able to schedule payments in two, ten, or twelve installments. Payments of tuition and fees will use the following guidelines:

1. All registration fees, must be paid in full on or before registration day.
2. Subsequent payments are to be paid in full by the date chosen in your Smart Tuition account. A late fee is assessed if a tuition payment is more than five days late.

3. If a family is having trouble making payments due to financial hardships, they are to contact the Education Elder for assistance.
4. Unless approved by the Education Elder, a family may not be allowed to re-enroll until money owed from the previous year is paid
5. Checks returned due to insufficient funds (NSF) will result in a \$35 service charge. Receipt of two NSF checks will result in the acceptance of cash, cashier's check, or money order only.
6. A written notice is issued for each account that is not current in payments. If the account is not brought current within two weeks of the due date, student enrollment may be suspended. Three suspensions for late or non-payment of tuition results in the termination of student enrollment. Parents are encouraged to contact the Education Elder ahead of time for assistance.

### **CURRICULUM**

King of Kings Lutheran School offers a full scholastic curriculum in all subjects required by both the Wisconsin Evangelical Lutheran Synod (WELS) and the State of California. This curriculum is designed to provide for the spiritual, mental, social, and physical needs of the students. The entire curriculum is taught in the light of God's Word.

1. Religion: Bible History, Catechism, Hymnology, Memory Work
2. Language Arts: Reading, Literature, Phonics, Spelling, Grammar, Writing, Penmanship
3. Mathematics: General Mathematics, Algebra
4. Social Studies: History, Geography, Citizenship
5. Science: General Science, Earth Science, Physical Science, Life Science
6. Fine Arts: Music, Choir, Art
7. Physical Education: Sports, Games, Sportsmanship
8. Technology: Computer Use, Internet Awareness, Google Apps, Typing

### GRADING

King of Kings Lutheran School makes use of the following grade scale for grades 1 through 8:

100%	= A+	89% - 87%	= B+	79% - 77%	= C+	69% - 67%	= D+
99% - 93%	= A	86% - 83%	= B	76% - 73%	= C	66% - 63%	= D
92% - 90%	= A-	82% - 80%	= B-	72% - 70%	= C-	62% - 60%	= D-
						59% - 0%	= F



## STANDARDIZED TESTING

King of Kings Lutheran School administers the Northwest Evaluation Association Measures of Academic Progress (NWEA MAP) test twice a year for students in grades 3-8. This online testing program shows student progress from the beginning to the end of the academic year.

## HOMEWORK

All children have varying levels of academic abilities. Time is given throughout the school day for assignments to be finished. Any school work that is not done by the end of the day is to be completed at home. The level of homework will increase as students progress from grade to grade. Parents/guardians are responsible for making sure your child completes the homework before the due date. If a parent/guardian feels that amount of homework is excessive, please contact your child's teacher.

## FIELD TRIPS & ASSEMBLIES

Field trips and in school assemblies are scheduled throughout the year to engage students in experiential learning. Every year, parents are to fill out the field trip permission form found in the registration packet. Parents are also needed to drive and chaperone these events. Teachers will send home an informational field trip notice at least one week prior to the trip.

## **ATTENDANCE**

### SCHOOL HOURS

King of Kings runs a before school daycare program that is open from 7:00 to 8:00 a.m. If students arrive before 8:00 a.m., and do not wish to make use of the before school daycare, then they must remain supervised by a parent/guardian until their classroom opens.

From 8:00 to 8:30 a.m. students are allowed into their classrooms. The school day begins at 8:30 a.m. and ends at 3:00 p.m. Parents/guardians have until 3:15 p.m. to pick up their child before the after school daycare program begins. Any student who is not picked up by that time will be automatically checked into after school daycare, which closes at 6:00 p.m. The school playground is closed to students both before and after school.

### ABSENCES FROM SCHOOL

The State of California requires all children to attend school every day that the school is in session. If your child is going to be absent for any reason, please contact the school office between 8:00 and 8:30 a.m. so the teacher can be informed.

Absences will be marked by the quarter day. Arrival from 9:00 to 11:00 a.m. or departure from 2:00 to 3:00 p.m. will be marked as a  $\frac{1}{4}$  day absence. Arrival or departure from 11:00 a.m. to 1:00 p.m. will be marked as a  $\frac{1}{2}$  day absence. Arrival from 2:00 to 3:00 p.m. or departure from 9:00 to 11:00 a.m. will be marked as a  $\frac{3}{4}$  day absence.

Absences from school typically fall into three categories: student illness, student medical appointment, family outing. While student illness cannot be helped, we ask that you schedule all doctor appointments and family trips when school is not in session. If this is not possible, we ask that you be honest with us as to why your child missed school.

If a student is ill, a parent/guardian is to make arrangements to have make-up work picked up from school. If you know ahead of time that your child will be missing school, a parent/guardian is responsible to ask the child's teacher for any schoolwork that will be missed before you leave.

If a child must be dropped off late or picked up early, parents/guardians must go into the school office to sign the child onto or out of the campus.

## TARDINESS

Classroom doors open at 8:00 a.m. with school beginning promptly at 8:30 a.m. A parent/guardian must drop children off during this time period. In order to give your child plenty of time to get ready for the day, we strongly urge you to drop them off by 8:15 at the latest.

If you are tardy for any reason, you must take your child to the school office to sign them in and to fill out a tardy slip stating the reason for the late arrival. Again we ask for your honesty when stating your reason. This slip is given to the teacher by the student for entry into their classroom.

If tardiness becomes a habit, the principal will speak to the parent/guardian to encourage on time behavior. If the tardy arrivals continue, the Education Elder will be informed, and will issue a letter encouraging on time behavior. If the tardy arrivals still continue, the Education Elder will issue another letter stating the following consequences:

1. After four additional tardy arrivals the student will be suspended for one day of school.
2. After a fifth additional tardy arrival, the student will be suspended for one day of school and the parent will lose any tuition assistance.
3. After a sixth additional tardy arrival, the student will be expelled from the school.

## **DAYCARE**

King of Kings Lutheran School operates a before school daycare program that is open from 7:00 to 8:00 a.m. and an after school daycare program that is open from 3:15 to 6:00 p.m. for all students in kindergarten through eighth grade. All students who make use of the daycare must be signed in and out by a parent or approved guardian. Check the tuition guide for rates.

## **VISITING THE CAMPUS**

### **PARKING LOT PROCEDURES**

All cars must enter the campus through the Trask Avenue entrance. Cars that are dropping off or picking up students, are to drive to the designated zone near the gate by the office. Drivers and students are to follow the directions of the safety officer at all times. Parents exit the campus by turning left and leaving via the Newhope Street driveway. If a car needs to be parked, it should be done along the low brick wall along Trask. A map is provided to all parents at the beginning of the school year.



### **ENTERING THE CAMPUS**

To ensure a safe learning environment, we require that all those who come onto our campus must enter through the pedestrian gate and then check in at the school office. Parents/guardians may not go directly to classrooms without checking in at the school office first. If your child needs to have something dropped off (lunch, etc.), then it is to be given to the office manager for delivery to the classroom.

## **CONTACTING THE SCHOOL**

To contact a teacher during school hours, parents/guardians are to call the school office. Text and email also are good tools to communicate with your child's teacher, however, don't expect a reply to your message during class time.

## **STUDENT DRESS CODE**

King of Kings Lutheran School strives to train our students to show their love for their Savior as they learn about him. To produce an atmosphere of Christian respect and learning, we require students to wear clean, decent, God-pleasing clothing to school. The principal and the faculty will determine what is acceptable attire. Students who are wearing clothes that violate the dress code will be given a change of clothing at school. Parents/guardians are encouraged to make sure that their children are dressed according to the following dress code. Your cooperation is expected and appreciated.

1. Students may not display on their clothing, or anywhere else, any of the following:
  - A. TV shows or movies, or their characters, that don't reflect a Christian attitude.
  - B. Musicians or bands that don't reflect a Christian attitude.
  - C. Violent or disturbing images.
  - D. Inappropriate language.
  - E. Drugs or alcohol.
2. Students may not wear torn or ripped clothing.
3. Students must wear shirts with sleeves that extend past the shoulder.
  - A. Capped sleeves are not allowed.
  - B. Tank tops are not allowed.
4. Students must wear shirts that cover their entire top.
  - A. Bare bellies and backs are not allowed.
  - B. V-neck shirts are not allowed.
5. Shorts and pants must fit properly.
  - A. Tight shorts and pants are not allowed.
  - B. Very short shorts are not allowed (fingertip touches hem when standing straight).
  - C. Saggy shorts and pants are not allowed.
  - D. Leggings may only be worn under shorts, skirt, or dress of an appropriate length.
6. Students must wear socks and closed-toed shoes.
  - A. Sandals are not allowed.
  - B. Bare feet are not allowed.
7. Extreme styles of hair are not allowed.
8. Perfumes/body sprays may not be worn or brought to school.
9. Tattoos are not allowed.
10. Hoop and dangling earrings are not allowed.

## **FACILITY RULES**

The following facility rules will help to keep us safe as well as take care of the campus with which God has blessed us. These rules apply not only during school hours, but during after-school events as well.

Students will...

1. Show respect for all teachers, students, parents, and visitors to the campus.
2. Show respect to the school property (no gum chewing, throw away trash, etc.).
3. Walk on all sidewalks along the edge away from the doors of the building.
4. Play responsibly (in sight of teachers, away from buildings, etc.).
6. Not bring personal items to school, unless directed by a teacher.
7. Turn off cell phones and store them in backpacks, unless use is directed by a teacher.
8. Wait with their teacher at the end of the day for their ride to pick them up.
9. Stay out of the fenced in preschool area.

## PROPERTY DAMAGE

If school property is lost, damaged, or destroyed by a student, then that student's parent/guardian will be responsible for reimbursing the school. This includes both careless and willful damage to textbooks, desks, or any other piece of property owned by King of Kings Lutheran School.

## **ANTI-BULLYING POLICY**

Bullying in all its forms is not allowed at King of Kings Lutheran School. These forms include words, actions, and cyberbullying. All students sign an anti-bullying contract before the beginning of each school year. The following shows the differentiation between the various levels of sinful behavior:

1. Rudeness is doing something unintentionally hurtful to another person either physically or emotionally. Once the sin has been pointed out, and the student asks for and receives forgiveness, the behavior stops.
2. Meanness is doing something intentionally hurtful to another person either physically or emotionally. Once the sin has been pointed out, and the student asks for and receives forgiveness, the behavior stops.
3. Bullying is doing something intentionally hurtful to another person either physically or emotionally. However, once the sin has been pointed out, and the student asks for and receives forgiveness, the behavior does not stop.

## **TEACHER/STUDENT/PARENT EXPECTATIONS**

All TEACHERS will:

- Strive to show their faith in Jesus with their thoughts, words, and actions.
- Properly teach and preach the Word of God to the students.
- Faithfully teach all secular subjects in the light of God's Word.
- Treat all fellow teachers, students, and parents with love and respect.
- Make proper use of the Law and Gospel when disciplining a student.
- Keep an open line of communication to the parents.
- Provide a safe and welcoming environment to each student.

All STUDENTS will:

- Strive to show their faith in Jesus with their thoughts, words, and actions.
- Complete all assigned work to the best of their God-given abilities.
- Treat all teachers, students, and parents with love and respect.
- Respect all school property and rules.

All PARENTS of students will:

- Strive to show their faith in Jesus with their thoughts, words, and actions.
- Help their students properly complete all assigned work.
- Keep an open line of communication to the teachers.
- Remain in good standing with all payments.

## **SCHOOL COMMUNICATION**

An open line of communication between the school and home plays an important role in the success of the students. King of Kings Lutheran School will send home a weekly newsletter via email with important information and upcoming events. In addition, each teacher will send home a weekly newsletter highlighting important classroom specific information. It is the responsibility of each parent/guardian to thoroughly read all communications sent home from the school in order to be completely informed of what is going on at the school.

## **PARENTAL QUESTIONS AND CONCERNS**

From time to time, questions or concerns may arise that need to be addressed. If this occurs, please use the following guidelines as we attempt to resolve the issue at hand.

### QUESTION OR CONCERN REGARDING SCHOOL POLICIES

If a question or concern is raised regarding a policy of the school, parents should bring it to the school principal. If the question or concern is not answered, then the principal and the parent may bring it to the Education Elder.

## QUESTION OR CONCERN REGARDING CLASSROOMS

If a question or concern is raised regarding a classroom rule or procedure, parents should bring it to the classroom teacher. Since teachers have responsibilities immediately before and after school, it would be best to schedule an appointment to meet at a time that is convenient for both. If the question or concern is not answered, then the parents should contact the school principal to try to work out the situation. If the principal is unable to answer the question or concern, then the situation may be brought to the Education Elder.

## QUESTION OR CONCERN REGARDING OTHER STUDENTS

If a question or concern is raised regarding another student, parents should bring it to the classroom teacher. The teacher will work with all involved to resolve the situation. Parents may not approach the other student to discuss the concern without the consent and presence of that child's parent. If the question or concern is not answered, then the parent and teacher should contact the school principal to try to work out the situation. If the principal is unable to answer the question or concern, then the situation may be brought to the Education Elder.

## **ILLEGAL SUBSTANCES**

King of Kings Lutheran School prohibits the possession of any illegal substances on the school property, at any school sponsored event, or in any vehicle providing transportation to school or to a school sponsored event. Illegal substances include, but are not limited to: alcohol, tobacco products, illegal drugs, or any other substance capable of causing serious bodily harm. Weapons of any kind are also prohibited. A weapon includes, but is not limited to: cutting instruments, lighters or matches, firearms, or any other instrument capable of causing serious bodily harm. Students who violate this policy are referred to the Education Elder for disciplinary action up to and including expulsion

## **SUSPENSION AND EXPULSION OF STUDENTS**

In cases of extreme student misconduct, suspension and/or expulsion may be considered. Suspension is a temporary dismissal from school, which is imposed on a student by the School Administration Team. A suspended student is readmitted only after a consultation between the teacher, principal, parent/guardian, and the Education Elder.

Expulsion is a permanent removal from the school, which is imposed on a student by the School Administration Team. Actions that are considered grounds for dismissal include, but are not limited to: repeated refusal to do school work, repeated classroom/playground disruptions, fighting, repeated truancy and/or tardiness, persistent lack of repentance, possessing an illegal substance, a single overt act of misconduct. The parents of an expelled student have the right to appeal the expulsion to the Church Council within 30 days.

### **SCHOOL ATHLETICS**

King of Kings Lutheran School offers students participation in various team sports throughout the year. Our school is a member of the Christian Athletic League or Orange County (C.A.L.O.C.), which allows us to play interscholastic sports. Our school also participates in various tournaments and sports days with the Wisconsin Synod schools of Southern California. To remain on a team, student athletes must maintain appropriate grades. All parents and students are encouraged to attend games and cheer for the teams.

### **PARENT PARTICIPATION PROGRAM**

In an effort to keep the costs of education down, and to help support the school, families are to volunteer at least 20 hours of service to the school. This volunteering includes anything a parent or guardian does to help the school. Examples of this include, but aren't limited to: driving for a field trip, helping with the sports program, cleaning the campus, etc. All hours are logged online by parents using the link provided in the weekly school newsletter. Parents are also given the option of buying out the volunteer hours at a one time cost of \$500.

### **PARENT TEACHER ORGANIZATION**

The Parent Teacher Organization (PTO) is a volunteer organization that serves the children, teachers, and parent/guardians of King of Kings.. They do this by providing service opportunities, as well as organizing educational events and fund raisers. Meetings are held throughout the year, which all parents should make every effort to attend.

### **LOST AND FOUND**

King of Kings Lutheran School is not responsible for lost articles of clothing, books, or personal items that a student brings from home. Please label all of your child's items with a permanent marker, so they easily be returned when found. All lost and found items are stored in the school office.

### **SCHOOL LUNCH**

Students are to bring their own lunch from home. King of Kings Lutheran School does not provide refrigeration, so parents and students are responsible for the proper care of that food. Microwaves are available in the classrooms for student use. On Fridays, parents have the opportunity to purchase a pizza lunch for their student, which is provided by the school. Throughout the year, parents also have the opportunity to purchase white or chocolate milk for their child.



## **HEALTH AND SAFETY**

The responsibility for the general health and safety of the student belongs to the parent. When parents send a child to school that is sick or exhibiting symptoms of an illness, they are endangering the health and safety of the other members of the classroom, as well as the school. If a teacher notices that a child is feeling ill, the child's parent/guardian will be called.

### **IMMUNIZATIONS**

Every year, the State of California requires that we submit the immunization records for all students that are new to the school, all kindergarten students, and all seventh grade students. At the beginning of each school year, parents of every grade should bring a copy of their child's updated immunization form to the school office. By state law, students may not attend school if their immunizations are not up-to-date. If a medical exemption is needed, parents must submit a signed letter by a doctor. If you have questions regarding your child's immunizations, please contact your child's doctor or the principal.

### **MEDICATIONS**

From time to time, medication must be taken by a student at school. In order to do that safely, a parent or guardian must completely fill out a Medication Consent Form, which is available in the school office or the classroom. All medication must be in its original container, and must be given to the student's teacher or the office manager directly by the parent. Medicine will not be administered if the form is not completely filled out, and the medicine is not in its original container.

### **VISION, HEARING, SCOLIOSIS SCREENING**

The State of California requires vision, hearing and scoliosis screening for students in the following grade levels;

Vision & Hearing - Kindergarten, 2nd grade, 5th grade, 8th grade

Scoliosis - 7th grade girls, 8th grade boys

### **COMMUNICABLE DISEASES**

When a student is sick, it is of the utmost importance that he or she not be sent to school. Because of our classrooms, diseases are easily spread from one student to the next. If your child has any of the following symptoms, they will not be allowed to come to school:

1. A fever over 100° F
2. Vomiting or diarrhea
3. Heavy coughing and excessive nasal discharge
4. Flu-like symptoms
5. Illnesses treated by medications (strep throat, pink eye, etc.)

If your child has been diagnosed with the following communicable diseases, he or she will not be allowed to return to school until the appropriate time has passed.

1. FEVER - Students may not be sent to school after taking fever reducing medicine. They may return once the fever of 100°F or greater has subsided for over 24 hours without the use of fever reducing medicine.
2. VOMITING - If a student vomits for any reason, they may not be sent to school. Students may be sent to school once they have not vomited for 24 straight hours.
3. INFLUENZA - Students may be sent to school once the fever of 100°F or greater has subsided for over 24 hours without the use of fever reducing medicine.
4. COVID - Students may not return to school until 14 days after a positive test result.
5. STREP THROAT - Students may return to school once the fever of 100.4° F or greater has subsided for over 24 hours without the use of fever reducing medicine, and they have completed 24 hours of antibiotic treatment.
6. CONJUNCTIVITIS (PINKEYE) - Students may not return to school until they have completed 24 hours of antibiotic treatment, and there is no discharge from the eye.
7. ALL OTHER COMMUNICABLE DISEASES - Students may return to school with the permission of a doctor. These diseases include, but are not limited to, chicken pox, measles, mumps, rubella, impetigo, scabies, and ringworm.

## HEAD LICE

If you believe that your child has head lice, you must notify the school immediately and keep your child at home. The following procedures will then take place at the school:

1. A note will be sent home informing all of the families at the school.
2. Any students that have had immediate contact with the affected student (classmates, daycare, etc.) will be checked by school personnel.
3. Any students found with either lice or nits will be sent home from school immediately.

Students may return to school when no lice or nits have been found by a parent or doctor. The affected student will be rechecked by school personnel for verification. Since nits take ten days to hatch, the affected student will be rechecked ten days later by school personnel.

## **SCHOOL HISTORY**

King of Kings Lutheran School opened its doors in 1965. The original school building is now being used as the kindergarten classroom as well as the school office. Opening enrollment was about 45 students. As the Lord blessed the congregation, the need for a new elementary school building became evident. In March of 1966, the building of our present four-room school was begun. Construction was completed by September of that year, and the building was dedicated for the second year of classes. During that time, 100 students were enrolled, using three of the four classrooms. In the next few years, a kindergarten program was added to the school, using the space of the original school. The preschool program was added years later, completing the grade levels of our school.

Throughout the years, God has blessed our congregation with many faithful called workers. May the Lord continue to bless the efforts of the teachers, pastor, and parents at King of Kings Lutheran School as we strive to provide a strong Christian education to our children!

## **TEACHERS WHO HAVE SERVED AT KING OF KINGS**

Stephen Berg	Diana Best	Bernice Bode
Rebecca Briney	Michael Brodbeck	Kristen Buege
Peter Buege - Principal	Milton Bugbee - Principal	Susan Bugbee
Rebecca Buth	John Campbell	Nancy Cole
David Degner	Marla Dellalonga	John Eaton - Principal
Bette Feiock	Theresa Foley	Sharon Freeburn
Beatrice Galko	Marilyn Godfrey	Dawn Goetz
Karl Grebe - Principal	Sarah Grebe	Phyllis Gresens
Lisa Haag	Barbara Hagan	Ruth Hall
Maxine Heitshusen - Principal	Barbara Huhnerkoch	Cheryl Johnson
Margaret Jorgensen	Stephanie Lamas	Lisa Lindemann
Raymond Manthe - Principal	Suzanne Manthe	Laura Meilke
Linda McGann	Laura Moats	Jonathan Plocher - Principal
Mary Plocher	Mikaela Raddatz	Kyle Raymond - Principal
Amy Reede	Joshua Robertson	Lee Rodewald
Jonathan Romsdahl	Steven Rosenbaum - Principal	Anita Rupprecht
Nancy Sanchez	Joyce Schmidt	Bruce Schwark
Jeffery Schwede	Rue Stone	Gloria Sydow
Beverly Wason	Craig Winkler	Wendy Winkler
Steven Wrobel - Principal	Grace Zavala	Amy Zoellner
Mark Zoellner		

